



North London Cricket Club (NLCC)

Website – A Guide for Parents, Carers and Guardians of Junior Members

March 2022

The purpose of this guide is to show a parent, carer, or guardian of a junior NLCC member how to:

- Setup their account on the NLCC website after initially joining the club
- Find fixtures, match reports and scorecards
- Indicate player availability for upcoming fixtures

There is also a “Frequently Asked Questions” section at the end of the document.

1. Quick-Start Guide

- **LOGIN.** You require a login for *each* child registered with NLCC, and to be selected you *must* login with that child’s login details for their age-group. In addition, you must be logged in to see fixtures, match reports, player statistics etc.
- **PASSWORDS.** If you forget your password, you can reset it yourself (See Section 2 “Registration and Access” below) or ask your child’s team manager to change it.
- **FIXTURES.** You can find fixtures for your child’s team on the NLCC website (See Section 3 “Fixtures” below)
- **SELECTION and AVAILABILITY.** If you mark your child as “Available” for a match this does *not* necessarily mean they are selected for that match. You will receive an email confirming selection which you then have to confirm “Yes, I can play” or “No, I am unavailable”. For detail on this process see sections 4 and 5 below.
- **MATCH FEES.** Match fees are payable for home fixtures only and are £5 per match. Individual team managers will advise how these fees will need to be paid.



2. Registration and Access

After completing the Junior Membership Form* (and paying your subscription), your child will be registered on the club's website. You will receive an email confirming the username for your child and a link to configure that account's password. Please note, **if you have more than one child registered with the club, you will need a separate login for each of them.**

This is an example of the email you will receive. Please note there is a time limit on the "Configure password" link – it is active for 7 days from the moment the email is sent:

Password reminder for North London Cricket Club website



North London Cricket Club <northlondoncc@hitssports.co.uk>
To [redacted]

[Reply](#) [Reply All](#) [Forward](#) [...](#)

Thu 02/12/2021 11:22

Hi Test,

In response to your password reminder request on the North London Cricket Club website, please see your login and a link to reset your password below

Login : testuser

Password : [Configure password](#) (expires 09 Dec 2021 11:21 - use forgot password on website after this time)

Thanks,

North London Cricket Club

You are receiving this email because you are now or at some time in the past have been a member, parent, volunteer or official of North London Cricket Club and your email address has been registered on our database. We hope you enjoy receiving our news and information on the progress and development of the club and the facilities available. Your data will only be used for this purpose alone and not shared with any third parties. If you would prefer to stop getting such updates, please use the [Unsubscribe](#) button below. We will be sorry to see you go.

This message has been sent to you by North London Cricket Club using a service from Hitssports.com, if you no longer wish to receive emails from North London Cricket Club please [click to unsubscribe](#)

Click on the "Configure password" link and you will be taken to the password reset page:

Forgot password?

Register

Login

Welcome to....

North London Cricket Club

Founded 1877

Home

NEW NETS FUNDRAISING

Covid-19 info for visitors to NLCC

ONLINE CLUB SHOP

News

Fixtures

Umpires & Scorers courses

Contact us

Outdoor Training Sessions

JUNIOR CRICKET

WOMEN'S CRICKET

EVENTS

HIRING NLCC FACILITIES

★ All Stars Cricket ★

Dynamos Cricket

League Tables

Location

Officials

Constitution & Policies

NLCC Covid 19 Guidance App

Photo Galleries

President & Vice Presidents

Links

North London Cricket Club Password reset

This form will allow you to setup a new password for your account. Keeping secure passwords is very important to the security of club data, so simple passwords are not allowed!. A password manager such as lastpass.com can help you generate, store, and access your passwords securely.

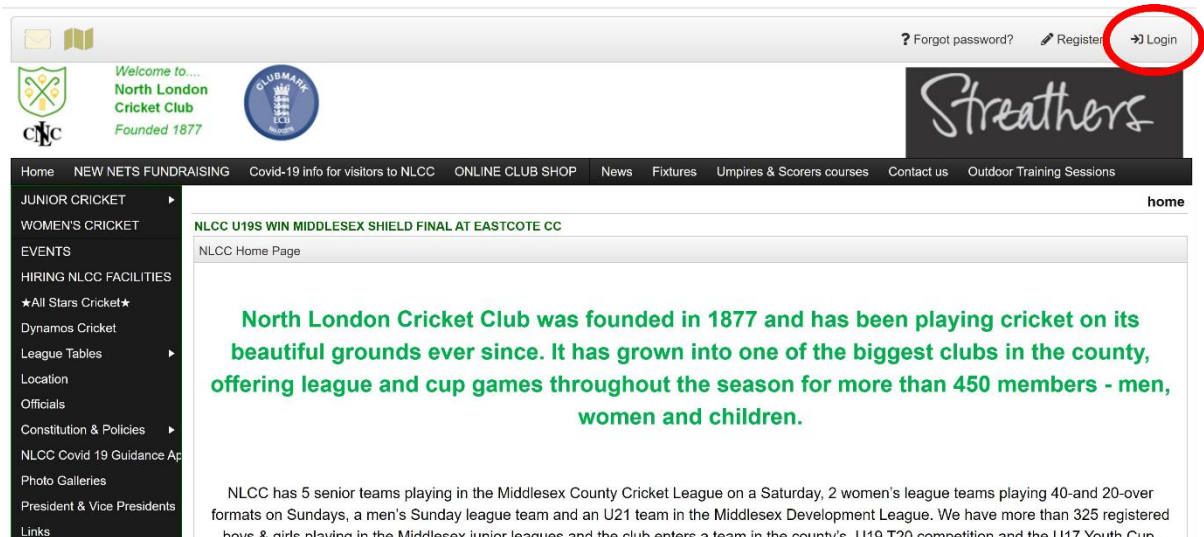
Password :

Minimum 8 characters, at least 1 upper case, numeric, and special character(!\$%&@ etc)

Confirm password :

Set my password

Enter a password in both boxes (following the rules described under the first box) and then hit "Set my password". If the password meets the guidelines, you will be redirected to the Home page:



Select “Login” (Top right corner of the page) and you will be presented with the login box. Complete your details (username from the initial email you received and then the password you created):

Login to North London Cricket Club

Login:

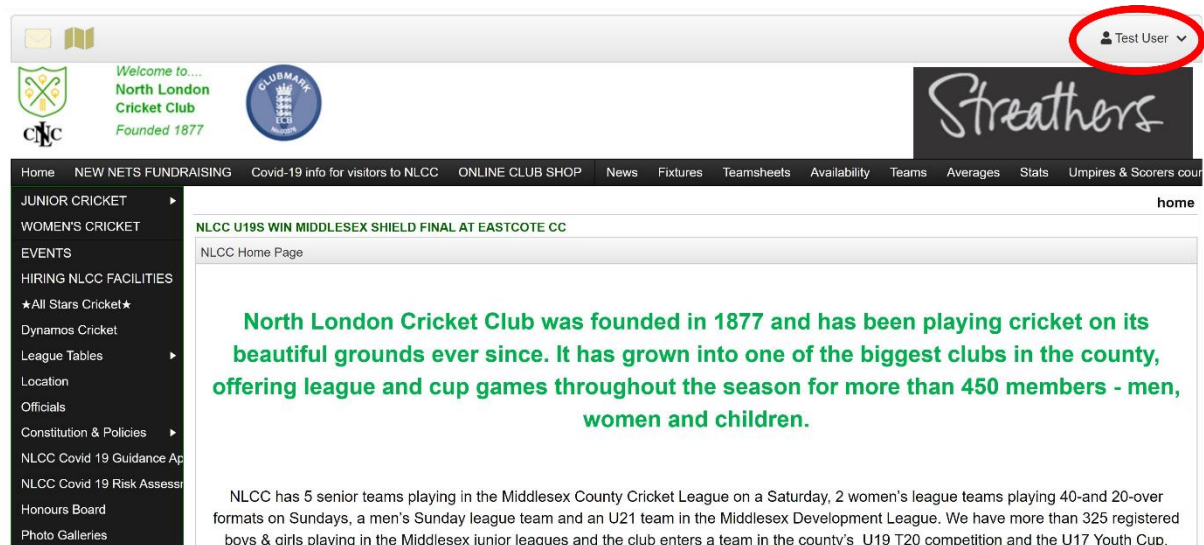
Password:

Remember me : ☐

[f](#) [t](#) [G](#) [d](#)

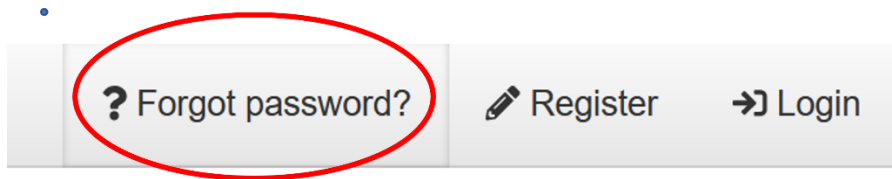
[Forgot password?](#)

You will then be logged into your account and will see your child’s name where it previously displayed “Login” (top right of website):





If you forget your password, you can reset it yourself. On the main NLCC website, top right of the page you will see:



Click on this and you will be presented with the following pop-up box:

Forgotten password for North London Cricket Club website

Enter your login or registered email address.

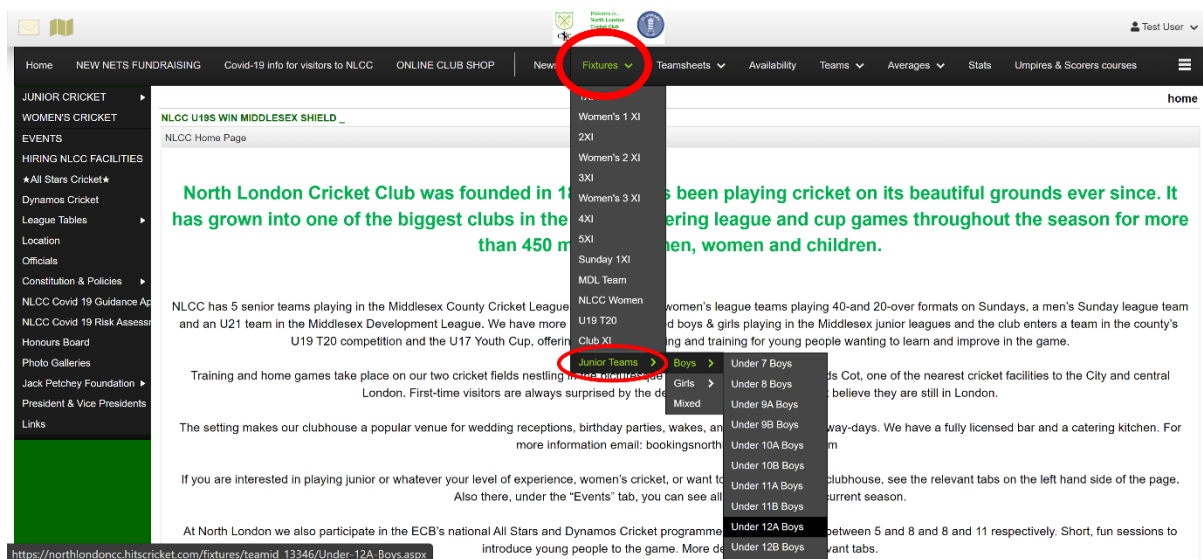
[Login?](#)

Enter the email address you used to register your child (remember, each child requires a separate, unique login) and a password reset email will be sent. Please check your junk folder if you do not receive it with a couple of minutes.

3. Fixtures

Once you are logged into the website you can see team fixtures and set your child's availability for upcoming matches.

To access fixture information for your child's team, navigate to "Fixtures, Junior Teams" and then to the relevant section under "Boys" or "Girls":





You will then be shown the list of upcoming fixtures for the team you selected. For example:

The screenshot shows the North London Cricket Club website. The header includes the club's name and 'ONLINE SHOP'. The main navigation bar has links for Home, NEW NETS FUNDRAISING, Covid-19 info for visitors to NLCC, ONLINE CLUB SHOP, News, Fixtures, Teamsheets, Availability, Teams, Averages, Stats, and Umpires & Scorers courses. The left sidebar lists various club sections. The main content area displays the 'North London Cricket Club Under 12A Boys Fixtures - 2022 Season' with a table of fixtures.

Date	Opposition	Venue	Start	Type
Sat 04 Dec 2021	Example Cricket Club	Home (NLCC)	10.00am	Friendly

4. Indicating Availability (or Unavailability) for a Fixture

For team managers to select a team for a particular match, they need to know which players are available to play. You can indicate your child's availability via the website:

Firstly, click on their name in the top-right of the website:

This screenshot shows the same website as before, but with a red circle highlighting the 'Test User' dropdown menu in the top right corner of the header.

Next, select "Match availability" from the drop-down menu:

This is a close-up of the dropdown menu that appears when the 'Test User' link is clicked. The menu options are: Update profile, Match availability, Received messages, Payments, and Logout. The 'Match availability' option, which includes a calendar icon, is circled in red.



You will then see all the up-coming fixtures for North London Cricket Club. This list can be filtered so it only shows the junior fixtures:

Show availability settings for fixtures for : Seniors ☐ Juniors ☒

The list can be further filtered to show only the team you are interested in:

Enter your availability by selecting from the dropdown list, next to the appropriate date, changes are saved automatically. (Senior fixtures in bold)

If there is additional information you need to share with the club about your availability for a specific date, you can add details by clicking the notes option (shown after setting your availability).

Show availability settings for fixtures for : Seniors ☐ Juniors ☒ -- Filter by team --

- Under 11B Boys
- Under 12A Boys
- Under 12B Boys

You will then see all upcoming fixtures for that team:

Enter your availability by selecting from the dropdown list, next to the appropriate date, changes are saved automatically. (Senior fixtures in bold)

If there is additional information you need to share with the club about your availability for a specific date, you can add details by clicking the notes option (shown after setting your availability).

Show availability settings for fixtures for : Seniors ☐ Juniors ☒ Under 12A Boys

Sat 04 Dec 2021
Under 12A Boys v Example Cricket Club

You can then use the drop-down box next to the fixture to select your child's status from the five available options:

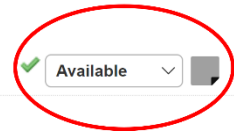
Sat 04 Dec 2021
Under 12A Boys v Example Cricket Club

- Select One -
- Available
- Unavailable
- Unsure
- HomeOnly
- Injured

When you have made your selection, a green tick appears next to the chosen option, and you can add notes should you wish to (by clicking the grey notepad icon):



Sat 04 Dec 2021
Under 12A Boys v Example Cricket Club

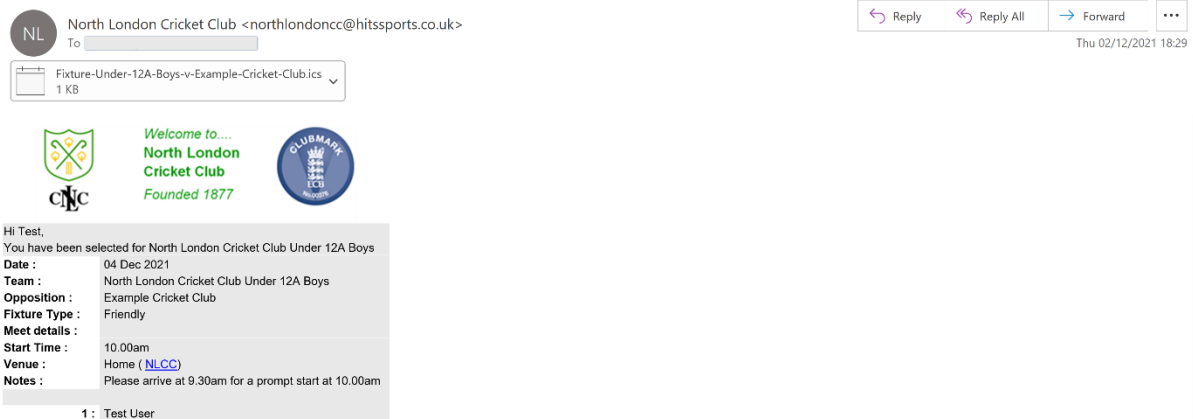


When the team manager comes to select the team for that fixture, your child's status will now be available to them.

5. Selection for a Fixture

When a team manager selects your child for a particular fixture, you will receive an email advising of the selection (example below):

North London Cricket Club Under 12A Boys selection for 04 Dec 2021

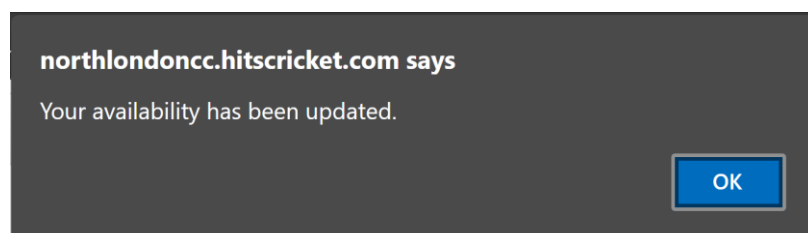


At the bottom of the email there are two links: "Yes, I Can Play" and "No, I Am Unavailable".

It is important that you use them to confirm availability (or unavailability) so the team selection can be finalised:

[YES, I CAN PLAY](#)
[NO, I AM UNAVAILABLE](#)

Clicking on one of the links will take you to the NLCC website and update your child's availability:



The team manager will receive an automated email to advise them of your choice.